| Leah Richerson |
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She/Her | Chicago, IL, 60614 | (913)596-8179 | Lrich6002@gmail.com

# Summary

A dedicated employee with strengths in customer service, sales, and technology.

I am looking to expand my skills in different industries to gain knowledge and experience for my career path.

# Experience

## Dunkin’ Donuts, Olathe, KS | Crew Member | November 2022 - July 2024

* Operated cash register or POS system to receive payment by cash, check, and credit card.
* Accepted cash and credit card payments, issued receipts, and provided change.
* Answered customer questions and provided store information.
* Delivered a high level of customer service to patrons using active listening and engagement skills.
* Completed daily recovery tasks to keep areas clean and neat for maximum productivity.
* Worked closely with front-end staff to assist customers.

## Mcdonalds, Olathe, KS | Crew Member | November 2021 - July 2022

* Operated cash register or POS system to receive payment by cash, check, and credit card.
* Delivered a high level of customer service to patrons using active listening and engagement skills.
* Trained new team members in cash register operation, stock procedures, and customer services.

# Education

## DePaul University, Chicago, IL | B.S in Computer Science | 2024 - 2028

## Olathe West High School, Olathe, KS | High School Diploma | 2020 - 2024

# Skills & Abilities

| * Customer Service
* POS Systems
* Cash Handling
* Problem-Solving
* Employee Training
* Cleaning and Sanitizing
* Customer Transactions
 | * Cooperative Attitude
* Detail-Oriented
* Honest and Dependable
* Windows troubleshooting
* Building computers
* Quick learning
* BIOS Troubleshooting
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